

## Record of officer decision

<b>Decision title:</b>	Brian Hatton Trust Expenditure	
<b>Date of decision:</b>	27 February 2018	
<b>Decision maker:</b>	Assistant Director Communities	
<b>Authority for delegated decision:</b>	An executive decision authorising the officer : <a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50013149">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50013149</a>	
<b>Ward:</b>	Countywide	
<b>Consultation:</b>	Hatton Centenary Working Party	
<b>Decision made:</b>	<p>In accordance with the decision by the Director for Economy, Communities and Corporate of 19 February 2016 entitled "Delegation of approval ref the Brian Hatton Gallery Trust Fund" the following decision is made, that:</p> <ul style="list-style-type: none"> <li>• £8,840.33 be drawn down from the Brian Hatton Gallery Trust Fund covering the events marking the 100<sup>th</sup> Anniversary of the death of Brian Hatton and associated activity</li> <li>• Remaining funds be allocated for the display, education activity, promotion and care of the Brian Hatton collection recommended by officers within the Museum and agreed by the Assistant Director Communities.</li> </ul>	
<b>Reasons for decision:</b>	<p>The Brian Hatton Gallery Trust was established in 2005 for the provision and maintenance for the display of art works for the education and enjoyment of the public and the care and collections management of these works. Herefordshire Council is currently named as the sole trustee of the trust. This decision is to confirm expenditure (of up to £10k) for the 100<sup>th</sup> anniversary commemorating the artist's death. The details of expenditure are below balanced with income:</p>	
	<b>Description</b>	<b>cost/income</b>
	<b>Expenditure</b>	<b>£</b>
	Orphans Press pull up banners (2 sets of 4 banners)	756.18
	Orphans Press one extra set of pull up banners	377.00
	Print Plus 2,000 copies of Hatton Country, The Brian Hatton Trail leaflet	355.00
	Pip Printing and Marketing Services, 1,500 Hatton centenary flyers	51.65
	Print Plus 2,000 Hatton Country, The Brian Hatton Trail leaflets (reprint) and 2 A1 trail panels for the exhibition	340.00
	80.00	

	Orphans Press 2 exhibition panels: one A1 and one A0 panel for exhibition	202.00
	Orphans Press 94 Hatton exhibition labels printed and mounted on foamalite and cut	220.00
	Technicians to pack, transport and assist installation	1800.00
	Britton and Storey Fine Art Conservation – professional services	4,161.50
	Framing of American group; Estimate in progress	1250
	Exhibition knock down and transport back to MRLC. Estimated two days with two technicians @ £400 per day	800.00
	Creation of web events page	1015.00
	Total expenditure	11,408.33
	<b>Income</b>	<b>£</b>
	Donation towards the Hatton Country, The Brian Hatton Trail leaflet	350.00
	Grant from Hereford City Council via the Herefordshire Museum Service Support Group	2,218.00
	Total expenditure	£2,568.00
	Total drawn-down from Trust £8,840.33	
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p><b>Legal:</b> As sole trustees of the Brian Hatton Gallery Trust Fund Herefordshire Council has the legal authority to authorise the release of money from the trust fund for the purpose of making objects in the museum collection relating to Brian Hatton accessible for the public.</p> <p><b>Financial:</b> There is £34,657.77 in the trust fund as of 30<sup>th</sup> January 2018. Therefore after expenditure on the 100<sup>th</sup> anniversary £25,817.44 is remaining in the budget for subsequent years contributing toward the ongoing upkeep and display of the collection.</p>	
<b>Details of any alternative options considered and rejected:</b>	No approval of expenditure.	
<b>Details of any declarations of interest made:</b>	n/a	

Signed..... Date: 27.2.18